

City Attorney

The City of Marion is seeking a City Attorney who will provide principal legal counsel to the Mayor, Council, City Administrator and various boards and commissions.

The position is appointed by and reports to the City Council and Mayor and will supervise the legal affairs of the city.

The ideal candidate will possess a Juris Doctorate from an accredited school of law and have at least five years of experience which includes legal work within the public sector. Candidates must be licensed to practice law in the State of South Carolina and be a member in good standing with the South Carolina Bar Association.

The successful candidate will be familiar with local government law and general civil litigation. The city attorney will oversee the preparation of ordinances, resolutions, deeds, contracts and legal briefs in addition to updating city ordinances and policies as needed.

The city attorney is the principal legal representative of the City in all actions and proceedings in all courts except when outside council has been obtained or designated by the City's insurance carrier.

The city attorney is expected to attend all city council meetings and other board or commission meetings on an "as needed" basis. The city attorney will attend and be involved in administrative and management meetings as requested and needed.

Interested applicants should submit a cover letter and resume to Marion City Hall, c/o Elizabeth Fick, Personnel Director, PO Box 1190, Marion, SC 29571. Applications must be received by 5pm on Thursday, October 3, 2013. Equal Opportunity Employer.